

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE 1 OF 7 PAGES	
2. AMENDMENT/MODIFICATION NO. 0006		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO. P-4-P2-63-FM-A00 000		5. PROJECT NO. (If applicable)	
6. ISSUED BY INTERNAL REVENUE SERVICE Southeast Procurement Branch (A:P:F:SE) 2888 Woodcock Blvd Suite 300 Atlanta, GA 30341 Charisse Jackson 404-338-9220		CODE IRS0010		7. ADMINISTERED BY (If other than Item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code) TO ALL OFFERORS Vendor ID: 00055905				(x)		9A. AMENDMENT OF SOLICITATION NO. TIRSE-03-R-00002	
				X		9B. DATED (SEE ITEM 11) 01/29/2004	
						10A. MODIFICATION OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☒ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning ___1___ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return ___ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

See SF30 Continuation Sheet

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Charisse Jackson, Contracting Officer	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)	16C. DATE SIGNED

SF30 CONTINUATION SHEET

Amendment 0006 to TIRSE-03-R-00002 is issued to:

- a. Extend the proposal due date to February 17, 2004 (see block 9 of Standard Form 33);
- b. Correct response 17 to amendment 0001;
- c. Make revisions to Section C as specified in respective responses below;
- d. Make revisions to Section J, Exhibit 2;
- e. Make revisions to Section L as specified in respective responses below; and
- f. Disseminate questions and related responses.

Updates that include revisions and replacements as a result of this amendment have been made in the solicitation and are indicated in italicized, red font as appropriate. These updates may be accessed/obtained by clicking on the appropriate link on the web page containing this amendment.

Response 17 in Amendment 0001 should read: "Yes, on-site office space will be provided for the Shift Supervisor and the Project Manager"

This amendment does not contain all questions received in response to the solicitation. Consequently, a subsequent amendment will be issued soon.

Questions and responses are as follows:

1. It is our understanding that the IRS plans to close its Memphis tax return processing facility in October 2005. Will this closure have any impact on the scope of work for the subject solicitation?

RESPONSE: At this time, the solicitation stands as is. Anything in the future that may impact the resultant contract will be addressed at a time in which it is appropriate to address such.

2. Ref. Section B.5 (pgs. B-2/B-3) Contract Pricing

Question – A billing formula is specifically stated in this section of the RFP. However, it does not recognize the possibility of a premium rate requirement. Based upon the

Government's current billing formula, how would the contractor receive compensation for this expense?

RESPONSE: The billing formula does recognize the possibility of a premium rate, as it specifies "...applicable hourly rates;..."

3. Ref. Section C.1.7.c (pg. C-9) Key Personnel

Question – the solicitation makes reference to clerical or secretarial functions. Who performs these functions on the current contract? Is there a requirement for clerical or secretarial personnel which is not currently identified in Section B- Price Schedule?

RESPONSE: The solicitation does not specify contractor classifications of personnel. Clerical/Secretarial functions are inherent in performance of required services. Staffing to accomplish these duties is at the contractor's discretion.

4. Ref. Section C.5.3 (pgs. C-21-C-27) K-9 Explosive Detection

Question – How many vehicles are currently in use for the transportation of K-9 Units? Are they Government owned vehicles?

RESPONSE: Offerors should submit proposals based on the requirement specified in the solicitation. Refer to solicitation sub-sections C.3 and C.4 for information pertaining to Government-furnished and contractor furnished items respectively.

5. The solicitation states K-9 teams will be needed for 200 hours per week. As we understand it, there are several times during the day, mainly from 06:00 to 15:00, that two teams are needed on the property at the same time. Providing 24/7 coverage with one team leaves only 32 hours per week for two team coverage if not to exceed 200 man hours in the week. That means we can only supply two teams at the same time for slightly over 4 hours each day during any given week. What period during the day would the two teams be required? Will there be any day or days during the week where only one team will be sufficient during the 24 hour period?

RESPONSE: The contract does not specifically require either two or one team for any specific period during any given day/24 hour period. The requirement is based on an anticipated need of 200 hours per week – 184 of which are needed Monday through Friday. Deliveries for Saturdays and Sundays fluctuate, thus it is unknown as to the number of teams needed during that period of time. Historically, the contractor has been notified by 1600 hours the Friday before the Saturday delivery from the U.S. Post Office. U.S. Postal Services generally delivers between 2200 and 0100 hours. Paragraph C.5.3c has been revised to clarify this requirement.

6. If this solicitation does indeed mandate K-9s to be kenneled off-site the handler would have to be notified, respond to the IRS facility, check out the K-9 vehicle, travel to the off-site kennel, pick the K-9 up, and then travel back to the IRS facility.

QUESTION: Will K-9 response times be adjusted?

RESPONSE: Paragraph C.5.3.d specifies response times to be followed if the team is housed off-site. Consequently, there is no plan to adjust the K-9 response times due to the requirement to kennel off-site. Paragraph C.5.3 a, requires 24/7 K-9 support at MIRSC. Paragraph C.5.3 c, provides some further guidance on K-9 hours of operations.

7. Ref Amendment 3, Question 10. Mr. Aviles stated "the contractor shall be responsible for kenneling and care of K-9s off site." The cited reference, C.5.3.j Care of K-9 would apply only to sick K-9s required to be isolated from the other dogs," and appears to supersede C.5.3.i (7).

QUESTION: Does Amendment 3 supersede paragraph C.5.3.i (7)?

RESPONSE: Paragraph C.5.3.i(7) has been deleted.

8. Maintaining Government provided environmentally controlled kennel for efficiently and safely housing K-9s.

This paragraph states there is a kennel on-site, which is consistent with response times in the current solicitation. However, the current kennel is not government owned.

b. QUESTION: Does the government intend to obtain ownership of the current on-site kennel or construct a new kennel?

RESPONSE: The Government does not intend to obtain ownership of the current on-site kennel or construct a new kennel. Paragraph C.5.3i(7) has been deleted. In accordance with C.5.3.j. Care of K-9, the contractor shall be responsible for all kenneling and care of K-9s off-site.

9. Reference Page C-31, paragraph c.5.6(e): What is the duration of "Console Operations Training?" Are there special certifications or qualifications required of the contractor to provide such training?

RESPONSE: The duration of Console Operations Training is 16 hours. There are no specific certifications or qualifications. However, training shall be obtained from a qualified source (e.g., equipment manufacturer, or other knowledgeable source). Paragraph C.5.6(c) has been revised to clarify the 16 hour requirement.

10. Q19. *Reference Section C.5.6(e), Security Console Training, Page C-31* - How long is the Government-provided one-time Console Training course and does it include the "16 hours on-the-job training" requirement noted?

RESPONSE: The Government-provided one-time console training is 16 hours, as the Security Console Training is the 16 hour on-the-job training. Paragraph C.5.6(e) has been revised to clarify this requirement.

11. Ref. Section E.6.e (pgs. E-4/E-5) Deduction Projection

Because the contract and associated payments are based upon “actual” productive hours and fixed monthly rates, why is the deduction projections in the RFP. Random Sampling appears confusing and it does not appear applicable to this type of contract. The Government is more than adequately protected by the Deduction for Documented Defects clause (Section E.6.d). Please remove Deduction Projections from the solicitation.

RESPONSE: As specified in paragraph E.6.e, payment analysis for Deduction Projection is applicable when the primary inspection method is Random Sampling. This information is contained in the RFP in the event the Government elects to use random sampling as a method of surveillance. It is the Government’s prerogative as to the method of surveillance it will use. Accordingly, this request for the information contained in the solicitation with respect to deduction projections to be removed from the solicitation is denied.

12. **Exhibit 2, Estimated Productive Hours Schedule** - At the bottom of schedule, it denotes: “Estimated Weekly Productive hours to accommodate Off Site Locations: 60.” Are these hours included as part of the 1598 productive hours on the same exhibit, which currently equal the productive total hours of 65,624 on the PEM? If not included, will the PEM be adjusted or where should these 60 hours be priced in the schedule?

RESPONSE: Yes, the 60 hours are a part of the 1598. Of the 168 hours noted for location 32 Exterior Patrol, 138 are used at the Getwell location. The other 30 are interspersed between the Lamar and Mendenhall. The 60 is derived from the aforementioned other 30 hours and the 30 listed at location “Exterior Patrol Lamar”.

13. Section L of the solicitation limits the technical proposal to 55 pages. Does this limitation apply to resumes and the organization chart, table of contents, cover sheets for the various parts, etc?

RESPONSE: The 55 page limitation does not apply to resumes, the organizational chart, table of contents, or cover sheets for the various parts. Refer to paragraph L.17.1.b. Paragraphs L.17.2.B.2 and 3, and L.17.2.B.7(b)(3) have been revised to incorporate information pertaining applicability if the page limitation respectively.

14. Does front matter (i.e. Executive Summary, Table of Contents, Cross-Reference Matrix, Title Page, etc.) count against the page limitation?

RESPONSE: Refer to paragraph L.17.1.b (which was revised in Amendment 0001 to provide additional information with respect to what is included in the 55 page limitation). Additionally, see response # 13 above.

15. In the 55 page limitaion. Does it includes the proposal sheets like Section K, exhibits from Section J, Standard form 30, 33 etc.?

RESPONSE: The 55 page limitation applies to Part II – Technical Proposal only. The Performance Requirements Summary Table (PRST) at Section J, Exhibit 3 does not count toward the page limitation. Section K and Standard Forms 30 & 33 are to be submitted under Part I. Paragraph L.17.2B2 has been revised to clarify that the PRST does not count toward the 55 page limitation.

16. **Question regarding “K-9 Explosive Detection Plan”** - RFP Paragraph L.17.2.B.7(c)(7) requires the submittal of *“the proposed plan for K-9 Explosive Detection, as outlined in Section C, paragraph C.5.3. Include proposed procedures for performing inspection of suspicious packages, mail, and other deliveries.”* RFP Paragraph C.5.3(a) requires: *“The contractor shall submit a draft of its K-9 Explosive Detection Plan within 30 days of start of contract that shall be subject to the review and approval of the Contracting Officer and COTR.”* Question: As a K-9 Explosive Detection Plan and supporting procedures can not be developed until after award when we review the MIRSC facilities and mail delivery schedules, and as RFP Section C.5.3 requires formal submittal of the K-9 Explosive Detection Plan within 30 days of start of contract for CO/COTR review and approval, could you state more specifically what information is required to be submitted with our proposal?

RESPONSE: It is not required that offeror's submit a proposed plan for K-9 Explosive Detection with its proposal. The contractor shall submit its K9 Explosive Detection Plan 30 days after start of contract. Paragraph C.5.3a has been revised accordingly. This requirement has been deleted from paragraph L.17.2.B.7(c)(7).

17. Section C.5 SPECIFIC REQUIREMENTS, C.5.3 K-9 EXPLOSIVE DETECTION, a Services Required, states the following: The Contractor shall provide trained K-9 Explosive Detection Teams to detect explosives at the MIRSC 24 hours a day, 7 days per week, including holidays. "The Contractor shall submit a draft of its K-9 Explosive Detection Plan within 30 days of start of Contract" that shall be subject to the review and approval of the Contracting Officer and COTR. The final plan shall be submitted within 10 days after receipt by Contractor of COTR review of draft.

Section L.17.2 Specific Instructions, B. Part II - Technical Proposal, 7. Proposal Content, (c) PLAN OF ACCOMPLISHMENT. (7), STATES THE FOLLOWING: "Provide the proposed plan for K-9 Explosive Detection, as outlined in Section C, paragraph C .5.3" include proposed procedures for performing inspection of suspicious packages, mail, and other deliveries. Discuss how many K-9 and K-9 Handlers will be used; how they'll be used; and, what K-9 accommodations the Government needs to provide (e.g.-detailed description of space needed for kennel, etc.).

Is the K-9 Explosive Detection Plan to be submitted within 30 days of start of contract or with the Proposal. As stated in the requirement C.5.3 a. Services Required (The contractor shall submit a draft of its K-9 Explosive Detection Plan within 30 days of start of Contract)

RESPONSE: See response #16 above.

18. Just a really quick question regarding the acronym "FCCOM," column 7 of the Breakdown of Fully Loaded Rates chart.

I'm assuming that column will contain payroll, tax and insurance, but I can't seem to find anywhere, exactly what FCCOM stands for.

RESPONSE: FCCOM stands for "Facilities Capital Cost of Money". The chart contained in paragraph L.17.2C has been revised to incorporate this spelling out of the acronym FCCOM.

19. Section L.17.2 Specific Instructions, C. Part III - Price Proposal, states the following:

* The third section shall consist of the Pricing Evaluation Model (PEM), This PEM shall be used for evaluation purposes only and shall be submitted in the format prescribed in attachment 2. The Unit Prices used for the PEM SHALL BE fully traceable to the Section B, CLIN prices.

Where is the Pricing Evaluation Model (PEM) format prescribed in attachment 2?

RESPONSE: The Pricing Evaluation Model (PEM) format is prescribed in Section M, paragraph M.5. The reference to "Attachment 2" has been removed, and paragraph L.17.2.C has been revised accordingly.